

# Maintenance instructions | Whiteboards



## General information

Maintain the new appearance of your whiteboard surface for the long haul with our guided approach to maintenance. We've crafted this in-depth cleaning and preservation protocol for all type whiteboards, ensuring a superior and enduring use of our products throughout their lifespan.

Type of whiteboard	Models
Ceramic steel whiteboards	Round20 whiteboards Pillow Space whiteboards Trunk whiteboards
Powdercoated steel whiteboards	Patio whiteboards Pully Whiteboard
Glass whiteboards	Pillow Grid glass whiteboard

## Daily routine

1. Gently rub the surface using a cloth dampened with lukewarm water.
2. Dry the surface thoroughly with a fresh cloth.

## On a weekly basis

1. Clean the surface with a cloth dampened with a superior whiteboard cleaning solution. Caution: Utilization of an unsuitable cleaning product can lead to reduced wipe-off capability due to residue accumulation on the surface.
2. Ensure the surface is dried off with a clean cloth.
3. For moderately used surfaces, a cleaning regimen of two to three times a week is recommended. More heavily used surfaces might necessitate a daily cleaning schedule.

# Stain removal and residue

For maintaining the clarity and longevity of your whiteboard, especially when dealing with markings that have been left on the surface for an extended time and are not removable with standard cleaning solutions, follow these step-by-step instructions:

## 1. Overlay and erase:

Begin by tracing over the old marks with a fresh dry-erase marker. Doing so can loosen the set ink due to the solvent in the new ink.

## 2. Immediate erasing:

Quickly erase the marks while the ink is still wet. This may lift away the old stains along with the new markings.

## 3. Whiteboard cleaner/vinegar solution:

If the stain remains, apply a specialized whiteboard cleaner or a homemade solution of white vinegar and water (mixed in equal parts) to a clean cloth. It's a gentle yet effective alternative to alcohol.

## 4. Circular cleaning motions:

Use the cloth to rub the area in a circular motion softly. This motion can aid in dislodging the ink from the whiteboard's surface.

## 5. dry and clear:

Finish by wiping the board with a dry cloth to ensure all cleaning solution and ink residues are removed, leaving a spotless surface.

Regular cleaning is the key to maintaining a whiteboard's appearance and functionality. This preventative measure will help avoid the necessity for deep cleaning and ensure a long-lasting, clean writing area.

# Dry erase markers

For whiteboards, whether they are made of ceramic steel, powder-coated steel, or glass, it is generally recommended to use water-based markers. This ensures that markings can be fully erased without damaging the surface.

Markers based on alcohol, often permanent, can be difficult to remove and may harm the whiteboard's surface. Therefore, for the maintenance of your whiteboard's pristine condition, opt for water-based markers for ease of use and to maintain the integrity of the writing